



COLLEGE ARCHIVES AND SPECIAL COLLECTIONS AND CENTER FOR BLACK MUSIC RESEARCH 2021 ANNUAL REPORT

Columbia
COLLEGE CHICAGO

ARCHIVES
& Special Collections

SUMMARY

Archives continued its robust online and digital services this past year and opened to onsite classes in September 2020 and visitors September 2021. Student work, Center for Black Music Research (CBMR) collection guides, the Chicago House Music Oral Histories, and other digital content has been uploaded to the digital repository. Archives staff zoomed in to remote research and instruction sessions with classes, faculty, and researchers.

Material donations began again, records management duties resumed, and CBMR collections were inventoried. Archives & Special Collections continues to provide informed and collaborative services for all; connecting with primary materials continues to be of interest to all researchers.

Research transactions have increased dramatically, with requests for scanned materials, a process that, many times, required obtaining rights' holder permission, reformatting to preservation standards, then creating access secured access copies. This past year, Archives also incorporated faculty into organizing archival collections. The lessons learned since March 2020 have added new services to our role in facilitating primary research, offering new avenues for exploration, teaching, and investigation.

RESEARCH & INSTRUCTION

RESEARCHERS

- 97 researchers onsite
- 288 consultations
- 1,454 remote researchers

GROUP RESEARCH

- 215 synchronous
- 8 asynchronous
- 340 presentations
- 753 asynchronous attendees
- 2,052 synchronous attendees

RESEARCH REQUESTS

- Dramatic increase in scanning requests
- 29,261 times collections accessed
- 13,386 research transactions (Archives: 7,885 /CBMR: 5,501)

CLASSROOM SUPPORT

- Created lesson plans, videos, worksheets to accompany increased digital content
- Created worksheets and exercises for students when working with physical content
- Worked closely with faculty to create digital projects and add material for online access
- Digitized material for use in remote Canvas classes for remote research

DIGITAL CONTENT STATISTICS

COLLEGE REPOSITORY

- 3,739 online items (added 204 this year)
- 187 countries downloaded content
- 64,009 downloads from repository; 24,111 visits to the Archives website

NEW ONLINE COLLECTIONS

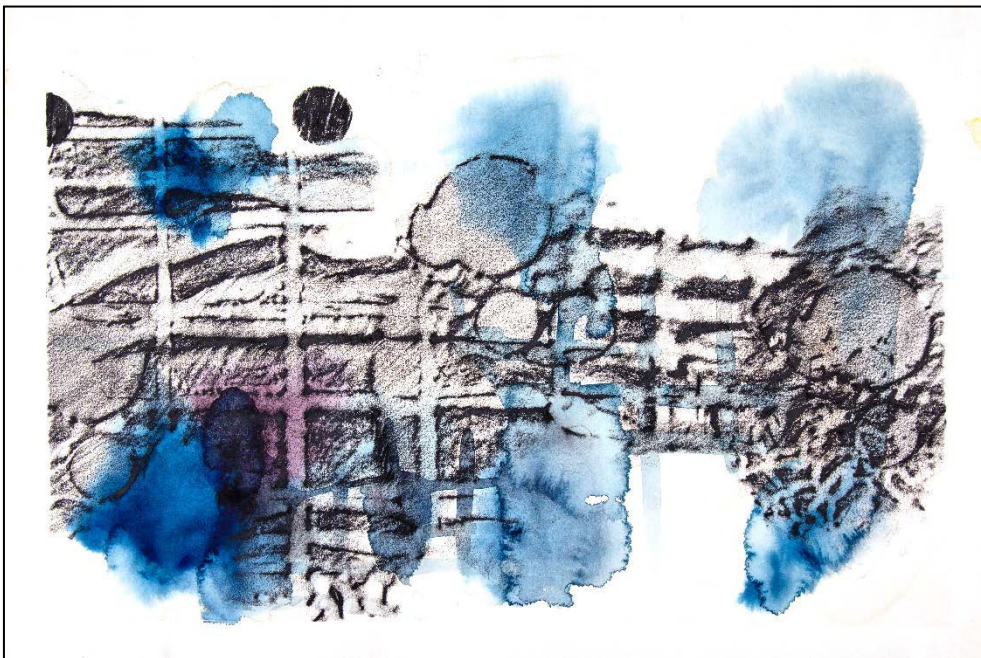
- *Capturing Quarantine* oral histories, journals, protest posters
- The Chicago House Music Oral History Project
- Center for Black Music Research full collection guides

ARCHIVE-IT CONTENT

- 100 GB collected this year; nearly 40 million web pages, documents, and videos collected since 2010
- The system collects the web activity of the Columbia College Chicago community

PRESERVATION CONTENT

- Permanent retention of nearly 53 TB of data and manage an additional 60 TB of digital content
- The College Archives is the only campus unit preserving digital content and output.
- The College Archives oversees campus record management process, so future increases are expected.



Untitled Print from the Sabina Ott Collection, Acquired in Summer 2021.

NEW ACQUISITIONS

- William Henry Jackson Photochrom Collection, 150 images, 1.73 cubic feet
- Columbia *Capturing Quarantine* projects: 48.1 GB
- *Tawanda House*/Zenobia Powell Perry, arr. Jeannie Gayle Pool*
- Doug Lofstrom, 147 GB*
- Mark Isham, 200 scores, 37.8 cubic feet
- Manifest Archives and Columbia Online data: 260 GB*
- Source Readings for *International Conference on Women in Music*, Jeannie Gayle Pool*
- Richard Peppin audio and acoustic publications/ 15.8 cubic feet*
- Sabina Ott, 392 total art pieces: 116 framed, 276 prints. 500 GB digital content, 629 cubic feet
- Collection preservation: 119.1 GB, includes 100 audio tapes totaling 24 hours playing time
- *Passions of Musical Women*, Jeannie Gayle Pool*
- Creative Arts Therapies, 23.66 GB
- Sabina Ott, papers: 19.5 cubic feet, 300 GB digital content
- Communication, Brad Freeman, Art & Art History materials: 39.3 cubic feet*
- African American Composers Initiative/ papers & A/V materials, 1.3 cubic feet*

* Collection Addition

TOTAL 2021 ACCESSIONS

- Physical materials: 744.93 cubic feet
- Digital content: 1.39TB

PROJECTS

ARCHIVES & SPECIAL COLLECTIONS

- Attended Council of Independent Colleges workshops & hired interns for FA2021 grant-funded project
- Collaborated with MSU/ African Activist Archive Project to digitize and share collection items
- Worked with faculty and the South Side Community Arts Center to digitize its records for exhibition

CENTER FOR BLACK MUSIC RESEARCH

- Inventoried and attached serial numbers to physical archival collection for ease in location
- Standardized / uploaded full collection guides to the college digital repository for better discovery
- Created an audiovisual reformatting room and remote research station