





## **Changing Accessibility Settings in the Zoom App**

Zoom has numerous accessibility settings available that can be adjusted inside of the Zoom application settings. These settings work to make Zoom meetings more accessible to all. This includes options to adjust the size of closed captions and chat messages, the prevention of flashing images, and additional screen reader settings.

**1.** Open the Zoom application on your computer. You can find this by searching "Zoom" on your device.

**2.** Click on the settings gear icon in the top right of your Zoom application once it is open.

**3.** Select the option for "Accessibility" in the settings menu that appears. Adjust accessibility settings from within this area.





**Closed Captioning:** This determines the size of closed-captions when they are used in meetings. You may adjust this to your preference. A preview of the chosen caption size is displayed in this section. An option is also present to choose to always automatically show captions when a host makes them available.

Closed Ca	ptioning		
Font Size:			(20)
	Small		Large
		Continue will look li	
		Captions will look ill	ke this
Always	show caption	< (?)	

Chat Display Size: Adjust the size of text that appears within the meeting chat feature.

Chat Display Size (# +/-)				
100%	~			

**Dim Screen Share Video:** Select the check box in this section to automatically dim the video screen when flashing images or visual patterns are detected by Zoom within a screen share.

Dim Screen Share Video
Automatically dim video when flashing images or visual patterns (such as stripes) are detected.

**Screen Reader Alerts:** Check the box next to each kind of meeting alert that a screen reader will specify for you.

reen Reader Alerts	Restore Defaults	
Description	Enable	
IM Chat Received		
Participant Has Joined/Left Meeting (Host Only)		
Participant Has Joined/Left Waiting Room (Host Only)		
Audio Muted by Host		

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