



canvas.colum.edu
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Importing Academic Technology Course Templates from Commons

Course Status

Unpublish Published

1. Select the course that you would like to import an Academic Technology course template into from your dashboard.
2. Click on the “Import from Commons” option to the right of your page once you select your course.
3. Academic Technology course templates that are shared to the Commons will appear.
 - Academic Technology has made several templates available, which include a single weekly module template, a 15-week template for hybrid/face-to-face courses, and a 15-week Online course template.

4. Select the template that you would like to import into your course.
5. After you click on a template, Canvas will allow you to preview the content of the template. This will allow you to make sure that you have selected the proper template and look at the materials before you choose to import.

Hybrid or F2F 15 Week Course Template

Details Version notes

Modules (17)

- Assignments (16)
- Pages (94)
- Discussions (18)
- Quizzes (15)
- Files (7)

Getting Started

- Introduction: How This Course Works
- Welcome Video from Your Instructor
- Navigating this Course
- Discussion Forum Introduce Yourself
- Ask Any Questions

6. Once you have previewed the template and are ready to import its contents into your course, click on the “Import/Download” button to the right of your screen.
7. A list of your courses will appear. Click on the checkbox next to the course(s) that you would like to import the template into. You will then click “Import into Course.”
8. The course template will now import into the course(s) that you have chosen. This can take several minutes depending upon internet connection speed. Refer back to your course, and you may begin filling out the course template with your content.

1.47 MB - IMS Common Cartridge File (.imsc)

Import/Download

Import into Canvas

courses

Academic Technology

Week 1: Overview

This week we will introduce <insert here>.

We will begin by <insert here>.

I'll conclude by explaining <insert here>.