Adding Pronouns to Your Zoom Profile


2. Click “Profile” from the menu to the left and then select “Edit” next to your name.

3. Enter your pronouns in the “Pronouns” field on your profile. This is located towards the top of the profile page beneath your name.

4. You may also choose how your pronouns are shared within meetings to other attendees with the following options.
   - **Ask me every time** – You will receive a prompt each time you join a Zoom meeting. This will ask you whether or not you want to share your pronouns with other attendees.
   - **Always share** – Your pronouns will always be visible to other attendees when you join Zoom meetings.
   - **Do not share** – Your pronouns will never be shared in a meeting with other attendees.

5. If “ask me every time” is selected, you can click the “share” or “don’t share” options in a meeting to determine whether or not pronouns are visible.

6. If pronouns are shared, they will appear immediately after your name within Zoom.

7. **NOTE:** You must have at least version 5.7 of Zoom for your pronoun selections to appear within Zoom meetings. See Academic Technology’s instructional guide for updating your Zoom application for step-by-step instructions.