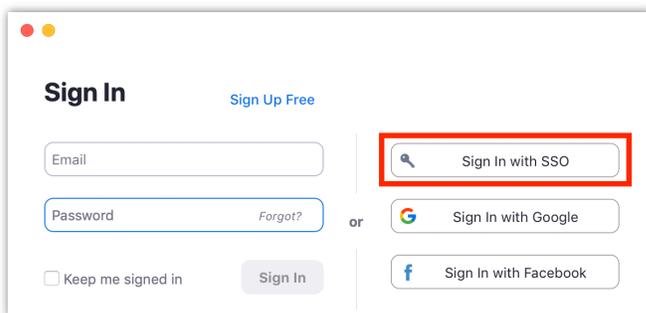
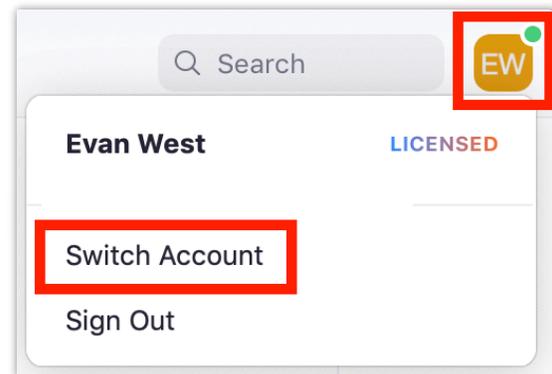


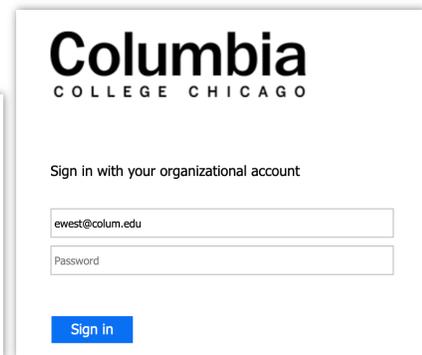
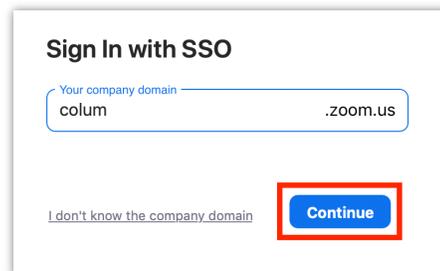
Switching Accounts in your Zoom Client

It is common to have multiple Zoom accounts between your Columbia Zoom account, a personal Zoom account, or an account associated with another employer. It is important to make sure that you are signed into your Columbia College Chicago Zoom account in your Zoom client when you join Columbia related meetings as a meeting host or participant.

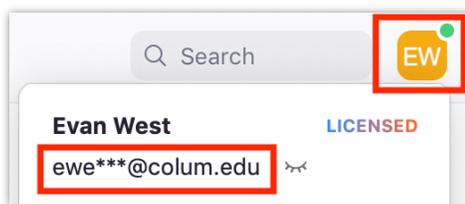
1. Open your Zoom client from within your applications.
2. Click on the account icon in the top right once the Zoom client is open.
 - This typically has your initials or profile image displayed.
3. Click on the “Switch Account” option.



4. Click on the “Sign in with SSO Option.”
5. Enter *colum* as the company domain and select “continue.”
6. You will then be asked to enter your Office 365 credentials.



7. Once you enter your Office 365 credentials, you will be signed into your Zoom client with your Columbia College Chicago Zoom account.



8. Your Columbia email address will appear under your account icon in your Zoom client. This will be the indication that you are signed into your Columbia College Chicago Zoom account.
9. Start and join your Zoom meetings now!