

Student Course Evaluations – A Guide for Faculty

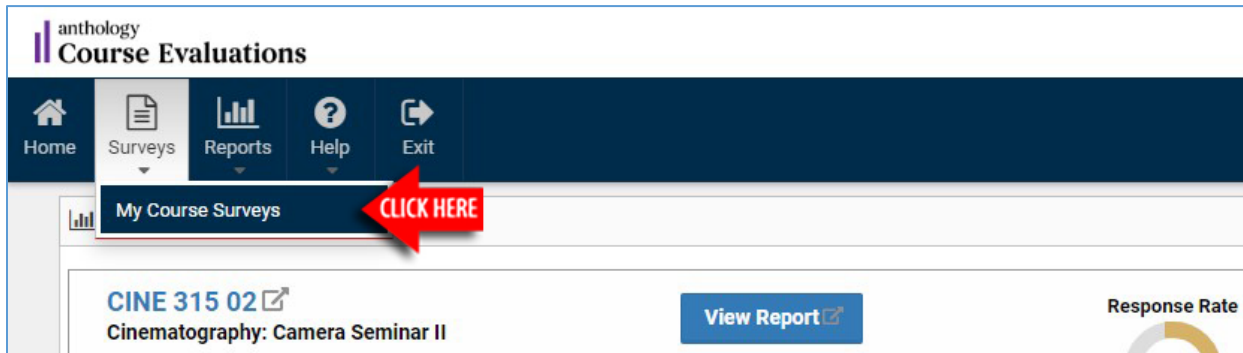
ADDING COURSE SPECIFIC QUESTIONS

Faculty can add up to three (3) course-specific questions before the evaluations open. **PLEASE NOTE:** It is impossible to add questions after evaluations open. Also, co-taught courses can have a combined total of three (3) course-specific questions. If one faculty member selects two questions, the other can only choose one.

First log in to **Anthology Course Evaluations**:

<https://p9.courseeval.net/etw/ets/et.asp?nxappid=922&nxmid=start>

Click the **Surveys** tab and then **My Course Surveys**.



You will see a list of active and pending surveys. Again, you can only add questions to a pending survey.

Course #	Section	Course Name	Course Code	Survey Name	Status Rcv/Exp	Open	Close	Course Questions	Preview Survey	Set Open /Close	Feedback	Add Questions
CINE 181C	01	Studies in Editing		Spring 2021 Student Course Evaluations - 8-wk Sess	Active 1/11	Mar 1, 2021 12:01 AM	Mar 14, 2021 11:59 PM	0				
CINE 410	01	Advanced Editing Seminar		Spring 2021 Student Course Evaluations	Pending 0/7	Apr 19, 2021 12:00 AM	May 9, 2021 11:59 PM	0				


Click the icon in the **Add Questions** column.

Course #	Section	Course Name	Course Code	Survey Name	Status Rcv/Exp	Open	Close	Course Questions	Preview Survey	Set Open /Close	Feedback	Add Questions
24-4742	01	The Business of Screenwriting		Fall 2017 Student Course Evaluations	Pending 0/5	Nov 20, 2017 12:00 AM	Dec 11, 2017 11:59 PM	0				CLICK HERE

Student Course Evaluations – A Guide for Faculty
















ADDING COURSE SPECIFIC QUESTIONS

At the top of the window are the mandatory 15 college-wide questions.

 My Survey Questions: Business of Live Entertainment (BUSE 170 - 01)

15 Survey Questions
 0 Department Questions
 0 CoursEval Manager added Course Questions
 0 Faculty selected Course Questions


 15 Total Question Burden


Core Questions (15)	Response Type
1) I was intellectually challenged by this course.	5-Point Likert Scale 
2) I was encouraged to take learning seriously and to think critically in this course.	5-Point Likert Scale 
3) Class assignments and activities (e.g., homework, lab reports, papers, readings) were useful learning tools to support achievement of course goals.	5-Point Likert Scale 
4) Overall, the course was well organized.	5-Point Likert Scale 
5) The instructor was well prepared for each class session.	5-Point Likert Scale 
6) Clear expectations of student responsibilities were established by the instructor.	5-Point Likert Scale 
7) The instructor demonstrated concern for student understanding of the course material.	5-Point Likert Scale 
8) I was treated with respect by the instructor.	5-Point Likert Scale 
9) The instructor responded to inquiries outside of class in a timely manner.	5-Point Likert Scale 
10) The instructor provided multiple opportunities for student engagement and participation.	5-Point Likert Scale 
11) The instructor did a thorough job of evaluating my work.	5-Point Likert Scale 
12) My work was evaluated according to clearly articulated criteria.	5-Point Likert Scale 
13) The instructor provided me with timely feedback that helped me assess my progress in the course.	5-Point Likert Scale 
14) Please provide any feedback you have about the course that would be helpful for the instructor to know in preparing to teach this course again.	Long Answer 
15) Please provide any additional comments here.	Long Answer 

Under My Questions is a list of questions you can add. Select the questions you want and then click **Save**.

My Questions

Select up to 3 questions below to add to your survey

 Course-Specific Questions [Save](#) [Cancel](#)

 Rating Questions

- As part of my overall education, I feel this course was valuable. 4-Point Likert Scale
- The instructor presented the course material in interesting and engaging ways. 4-Point Likert Scale
- I would have been unprepared for this course if I hadn't completed the prerequisite courses first. 4-Point Likert Scale
- Most of the material I learned in this course was new to me. 4-Point Likert Scale
- The classroom environment encouraged collaboration with other students. 4-Point Likert Scale

Student Course Evaluations – A Guide for Faculty

ADDING COURSE SPECIFIC QUESTIONS

If you do not see your question on the list, you can request that it be added. **PLEASE NOTE:** Questions addition requests must be submitted by the Wednesday before the evaluations open.

Type your question in the form and click the **Save** button.

Request Additional Question

Type your questions below. Be sure to include a response type for each question (5-Point Likert Scale, Long Answer, or Yes/No). When you click the save button your requested questions will be sent to the CourseEval Manager.

[Return to List](#)
[Save](#) [Reset](#)

The number in the **Course Questions** column will reflect the questions you added.

Course #	Section	Course Name	Course Code	Survey Name	Status Rcv/Exp	Open	Close	Course Questions	Preview Survey	Set Open /Close	Feedback	Add Questions
22-1105	08	Introduction to Visual Culture		Fall 2017 Student Course Evaluations	Pending 0/17	Nov 20, 2017 12:00 AM	Dec 11, 2017 11:59 PM	3				

To preview the survey, click the magnifying glass.

Course #	Section	Course Name	Course Code	Survey Name	Status Rcv/Exp	Open	Close	Course Questions	Preview Survey	Set Open /Close	Feedback	Add Questions
22-1105	08	Introduction to Visual Culture		Fall 2017 Student Course Evaluations	Pending 0/17	Nov 20, 2017 12:00 AM	Dec 11, 2017 11:59 PM	3				